

| Institutional Animal Care & Use Program - UTEP | |
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| Title: Photography, Videography and Audiotaping of Animals, Animal Use or Animal Facilities | |
| Policy#: 018 | Date in Effect: 27 March 2015 |
| Version #: B | Rev Date: 24 March 2016 |
| In Effect <input checked="" type="checkbox"/> Rescinded <input type="checkbox"/> | Date Rescinded: |

A) RESPONSIBILITIES

It is the responsibility of all personnel using animals at UTEP to abide by this policy as well as UTEP's Public Affairs Office (or any applicable UTEP entity). It is the responsibility of the IACUC to review for approval, properly justified requests for an exception to this policy.

B) APPLICATION

This policy applies to all animal users in research and teaching at UTEP to describe the conditions and prerequisites for recording (photographs, video or audiotapes) research animals, animal procedures or animal facilities via video, audiotapes or photographs

C) SAFETY PRECAUTIONS

When appropriate, all security measures (including involvement of The UTEP Police Department) will be taken to ensure the safety of all personnel and animals, and the integrity of the research.

D) REFERENCES

[Request to Photograph or Videotape Animals or Animal Facilities \(IACP Form 001\)](#)

E) DEFINITIONS

N/A.

F) BACKGROUND INFORMATION

UTEP maintains an open policy regarding reasonable requests to visit its animal facilities, research and teaching laboratories. However, in order to protect the confidentiality of faculty research, to provide a minimally disruptive atmosphere for the resident animals, and to guard against the misinterpretation of appropriate and

humane policies and procedures, recording is not allowed except for official purposes that are approved as such by the IACUC, and/or by the Attending Veterinarian or Facility Manager in conjunction with The Executive Director of LARC.

Photographic equipment and personnel entering animal use areas can affect animal health and pathogen status. Bright lights can affect the animals' photoperiod or introduce stress. Noise from personnel and equipment can disturb the animals and cause stress-related responses. For all of these reasons, the use of still and video cameras is not allowed in animal use areas except in certain circumstances. These exceptions are:

- 1) When specifically outlined in an approved IACUC protocol for research/teaching purposes and performed by the Principal Investigators and/or designee(s) for scientific reasons (e.g., publications, documentation). Investigators are urged to carefully consider all possible interpretations and uses of pictures of research animals taken for documentation or publication.
- 2) Documentation requirements by regulatory inspectors (e.g. USDA representatives)
- 3) Documentation by LARC personnel or IACUC members for IACUC related matters only.
- 4) Documentation by lab personnel at the request of the Attending Veterinarian for clinical related matters only.

ALL OTHER PHOTOGRAPHS OR VIDEOTAPES OF ANIMALS OR ANIMAL-RELATED ACTIVITIES AT UTEP MUST BE APPROVED BY THE ATTENDING VETERINARIAN. In the absence of the Attending Veterinarian, the Animal Facility Manager may approve in conjunction with The Executive Director of LARC.

G) PROCEDURES

- 1) Principal Investigators, faculty, staff, without an approved IACUC protocol who desire to photograph, video- or audio record any animal related activity in animal use areas, or animal facilities must make a request in writing. Because they must reflect the University's great concern for humane care and use of animals, a Request to Photograph or Videotape Animals or Animal Facilities (IACP Form

- 001) must be submitted to the AV or AFM via e-mail to veterinaryservices@utep.edu 72hours prior to media capture.
- a) Photography, video- or audio-taping may proceed only after review and approval by the Attending Veterinarian or Animal Facilities Manager.
- 2) Developing and Editing.
- a) Videos and photographs must be produced with absolute attention to professional conduct and concern for animal welfare.
 - b) The approving individual has the right to request review of all materials produced before release.
- 3) Storage/Disposal.
- a) Videos, photos and audio recordings must be stored securely or properly disposed.
- 4) In the absence of the Attending Veterinarian or Animal Facility Manager, the Executive Director of LARC, together with the Chairman of the IACUC, will assume all the responsibilities involved.